

# **North Kent Sewer Authority**

## **Regular Meeting Minutes**

**December 4, 2025**

### **CALL TO ORDER**

Chairperson Grimm called the meeting of the North Kent Sewer Authority (NKSA) to order at 2:00 p.m. at the PARCC Side Clean Water Plant, 4775 Coit Avenue, Grand Rapids, Michigan.

Present were Board Members Steve Grimm (Chair, Cannon Township), Matt McConnon (Courtland Township) and Greg Madura (Alpine Township), Beth Alt (Alpine Township Alt).

Cameron VanWyngarden (Vice Chair/Plainfield Township) arrived at 2:05 p.m.

Also in attendance were Scott Schoolcraft, NKSA Director, NKSA attorney Mark Nettleton, NKSA Engineer Mark Prien, and NKSA Assistant Superintendent Jeremy Pitsch.

### **APPROVAL OF MINUTES**

Motion made by McConnon and seconded by Madura to approve the November 13, 2025 meeting minutes. Motion approved unanimously.

### **PUBLIC COMMENTS**

There were no members of the public present, and no comments were made.

### **REPORT OF THE DIRECTOR**

Director Scott Schoolcraft presented a written report. There were no comments and no questions.

### **OLD BUSINESS**

- A. **Consideration of Adopting Resolution 2025-02 Amending the 2025 Budget.** Motion by Madura, supported by McConnon, to approve resolution no. 2025-02 as presented, amending the 2025 budget. Motion approved unanimously.

### **NEW BUSINESS**

- A. **Consideration of Approving Proposed 2026 Employee Compensation.** A proposed schedule of employee compensation for 2026 was reviewed. It is a 3.6% increase over 2025. Motion by Madura, supported by McConnon to approve the 2026 employee compensation as proposed. Motion approved unanimously.

**MISCELLANEOUS.** The 2026 meeting schedule was distributed. Director Schoolcraft provided a brief update on the status of the NPDES permit.

### **ADJOURNMENT**

The meeting was adjourned at approximately 2:15 p.m.

Mark E. Nettleton  
Acting Recording Secretary